

THE UNITED REPUBLIC OF TANZANIA

PRESIDENT'S OFFICE

REGIONAL ADMINISTRATION AND LOCAL GOVERNMENT

USER ACCESS REQUEST FORM (EMPLOYEE)

Request ID: 135 | Date: 29-07-2026 13:03

Request Type: Create New User | Environment: Production

SECTION A: Personal Details (Applicant)

Check Number: 114107971

Full Name: Jane John Mgendu

NIN: 19981116315040000119

Designation: VEO

Department: Utawala na Usimamizi wa Rasilimaliwatu

Mobile: 0745686297

Email: janemgendi11@gmail.com

Signature: Janejohnmgendi

Date: 2026-07-29

System Access & Roles

Systems:

Other System: Specify user

Requested Roles: VEO

SECTION B: Head of Department Approval

Approval: Pending

Comments: N/A

Full Name: N/A

Signature: N/A

Date: N/A